

ORLEANS SCHOOL COMMITTEE

Monday, October 15, 2012

Orleans Elementary School

APPROVED

K. Dwyer, Asst
13 MAR 22 1:40 PM
ORLEANS TOWN CLERK

Present for the Committee: Josh Stewart, David Abel, Gwynne Guzzeau, Mary Lyttle

Present for the Administration: Dr. Richard Hoffmann, Principal Diane Carreiro, Giovanna Vendetti

CALL TO ORDER:

Chair Stewart called the meeting to order at 3:40 PM

CITIZENS SPEAK: None

RECOGNITIONS:

Principal Carreiro recognized Wendy Farrell and Josh Stewart for their outstanding efforts during the building of the playground. Also recognized in the audience were Fred Perrault (in charge of tools) and Paul Tassi, (in charge of materials) both former contractors, who really stepped up to the plate. Also in the audience was a parent by the name of Albert Avellar who worked around the clock. Absent but certainly deserving recognition is Saber McKeon who was in charge of food and Jimmy Reynolds who donated his time, product and heavy equipment. Also absent was Dawn Varnum who was in charge of volunteers. Everyone did an amazing job and the school committee is extremely thankful to all these talented and hard-working people. Chairman Stewart thanked everybody and proceeded with the meeting.

CAPITAL PLAN: Chair Stewart introduced a guest, Ron Collins, who works for the town of Orleans and is handling the procurement of a major engineering contract for a boiler replacement, estimated at a cost of \$200,000 for the upgrade. Presently, he received 8 proposals from engineering firms and is looking for firms heavy on mechanical electrical experience. Hopefully, a firm will be picked by December 1, 2012. The goal is spring/summer time to get the project going. David Abel wanted to insure that financially we are going to get the most for our money and he was assured by all that everyone was on the same page. Comparisons were made with other projects going on in town. At this point, Mr. Collins left the meeting.

PRINCIPAL'S REPORT: Principal Carreiro mentioned the Community-Wide Reading Event and credited Martha Jenkins, an OES teacher, who devoted much time to this quality project. She then went on to discuss a handout regarding statistical enrollment information, specifically noting information on Special Education figures, English as a second language students, supporting diversity within the school, and assessment of students. There was also discussion of the pros and cons of assessment teaching, brought up by a comment/question from Gwynne Guzzeau. David Abel then needed clarification on the purchasing of new Ipads for the 5th grade. Principal Carreiro assured him that when ready to purchase these, she will go through the budget process with the school committee and made the point that in order to keep on top of the technology game, it is important to offer multiple opportunities to the

students and the teachers, but for now they are in the initial stages of researching all of technology's possibilities.

ASSISTANT SUPERINTENDENT'S REPORT: Bonny Gifford discussed specifics on a report called the Student Performance System. Bonny explained that as they go forward, there will be teacher training provided. A public site (The Atlas System) is in the process of being developed so all of the school district (K-12) will be able to access data and understand each other's standard basis of common assessment of the students work. This will be quite beneficial to all teachers across the district.

Roger Faucher, a high school teacher will be meeting with teachers to train them in the use of Robotics/Legos to assist in the curriculum for future science projects. It was also noted that the ELA, Science and Math are priorities in student learning. Writing pieces are critical and it is important to insure that all schools are teaching this subject.

DIRECTOR OF STUDENT SERVICES' REPORT: Dr. Ann Caretti noted there was a change in dates for the series on Asberger's which will begin on October 24th and not October 11th. Lynne Mitchell is the consultant that will be presenting the series for the staff during the day and she will be working with parents on the same night.

SUPERINTENDENT'S REPORT: Dr. Hoffmann is in the process of putting together a photo album as he, along with others, has taken lots of pictures of the playground construction project and will compile photos from others as well, giving credit to those who took the pictures. Regarding Educator's Evaluation, he proceeded to explain that workshops are coming up that he, Dr. Gifford, and Principal Carreiro will be attending which involves training principals. He then announced he met with the new president of Cape Cod Community College, John Cox. There is an exciting agreement that has just been signed - that Cape Cod Community College will be partnering with Bridgewater State College so that the students can go on and obtain their Bachelor's Degrees.

The Wellness Subcommittee has met and is reorganizing the committee to have a representative from all of the 7 schools. Menus will be much more healthy. POS System is up and running.

Dr. Hoffmann indicated the Green Repair Project is almost complete at the high school and is estimated to come in \$1.8M under budget.

FY 12 MCAS Results: Principal Carreiro and Dr. Bonny Gifford presented results for the 2012 MCAS administration highlighting areas of strengths and weaknesses.

FY 13 Budget Update: Ms. Venditti, Director of Finance and Operations, reviewed the FY13 monthly expense variance report, comparing last year's budget with this year to date. She explained bus company mileage; special needs transportation (this needs to be broken out and the report will be forthcoming for next month's meeting.) Utilities will be reviewed on a monthly basis and adjusted accordingly. Outside agency placements variance of \$40K is being shared with Eastham. The cafeteria account has a small deficit of \$684.00. This is a revolving account (cash in, cash out). Unencumbered amounts vs. encumbered amounts was discussed and clarified.

FY14 Budget Timeline: Dr. Hoffmann discussed the FY14 Budget timeline and noted teachers will be receiving a 2 ½% raise in the third year of their contract and some teachers could get between a 4-5% raise when steps and lane changes are included. Teachers' salaries are approximately 80% of the total budget. In the TLCR report there is a figure of \$25K for the elementary school to use for facilities and maintenance costs. This is a separate amount of money, outside of the projected budget. Next meeting we will be talking about capital.

MASC Resolutions: Voted yes on all resolutions. Conference starts on November 7th. Orleans opted not to send a Delegate to the conference.

Collaborative: No report.

Playground Subcommittee: Phase II landscaping was discussed. "Orleans Community Playground" was the decided name for the new playground at Orleans Elementary School.

Transportation Subcommittee: No report.

Policy Subcommittee: The next meeting will be on Tuesday, October 23, 2012 and the committee will review the first two sections of the policy manual with Jim Hardy, MASC.

PreSchool Enrollment: It was agreed that enrollment was as expected it would be.

APPROVAL OF MINUTES: The minutes of September 24, 2012 were approved with the following correction: The sentence "The Superintendent's evaluation was discussed and Dr. Hoffmann reported that at a meeting with the Associate Commissioner it was noted *that not all 40 elements (not indicators) were mandated.*

ADJOURNMENT: On a motion made by Gwynne Guzzeau, seconded by Mary Lyttle and Josh Stewart, it was voted unanimously to have the meeting adjourn at 6:15 PM, subject to payment of bills.

Respectfully submitted,

Katie O'Connor

